



ST. FRANCIS SCHOOL, JAMNAGAR

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ACADEMIC PLAN: 2026-27 (Sem-I)

EVENT	MONTH	DATE	CLASS
Staff Orientation	June	02-05	LKG to XII
Preparatory Exam – I Question paper submission to the principal	June	4	X and XII
Subject teachers meeting-1	June	6	LKG to XII
Submission of meeting report to the Principal/Vice Principal	June	8	LKG to XII
Send Reminder: Prep-I time table	June	8	X and XII
Preparatory Exam -I (25 marks)	June	11-18	X and XII
House wise competition-solo dance (traditional)	June	20	LKG to XII
Prepare message for parents' orientation	June	12	Nursery to UKG
Prepare message for parents' orientation	June	12	I to IV
Clubs and committees meeting	June	13	
Entrust duties to teachers for organizing parents orientation	June	15	
Selection of candidates for prefect council	June	16	IX and XI
Assign duties to teachers for organizing Investiture and Prayer service	June	16	
Send reminder for orientation program	June	16,19	UKG to IV
Prepare message for parents' orientation	June	18	V to VII
Prepare message for parents' orientation and PTM/Paper showing for Prep-I	June	18	X,
PTM/Paper showing for Prep-I	June	18	XII
Election for Prefect council	June	20	
Parents orientation	June	20	(Nursery to UKG)
Parents orientation	June	20	(I to IV)
Send reminder for orientation and PTM	June	23,26	X
Send reminder for PTM	June	23,26	XII
Send reminder for orientation program	June	23,26	V to VII
Prepare holiday message for Mohoram	June	25	
Prepare message for parents' orientation	June	25	VIII, IX
Prepare message for parents' orientation	June	25	XI, XII
Mohoram	June	26	
PTM/Paper showing for Prep-I	June	27	X, XII
Mark Entry in the school portal for Prep. Exam- 1	June	29	X and XII
Mark sheet (office copy) submission	June	30	X and XII
Parents orientation	June	27	X
Parents orientation	June	27	V to VII
Investiture and Prayer service	June	29	

Submission of Annual lesson plan by subject teachers to the class coordinators	July	1	Nursery to XII
Submission of Annual lesson plan to the principal	July	2	
House competition-Quiz (Primary), Elocution (High School)	July	04	
Time-table for UT-I	July	5	
UT-I Question paper submission to Principal/ Vice principal	July	5	LKG to XII
Submission of topics for projects to the principal	July	8	I to VIII
Subject teachers meeting-2	July	11	
Submission of staff meeting diary to the principal	July	11	K.G. to XII
Submission of Subject teachers' meeting report-2, to the principal	July	14	
UT-I	July	15-23	L.K.G to XII
Project allotment for Sem-I	July	24	I to VIII
Submission of student remark book to the principal	July	25	
House competition- Extempore Speech (High School)	July	25	
Messages regarding fees	July	29	
PTM and Paper showing for UT-I	Aug	1	L.K.G to XII
CT-I Question paper submission (all subjects)	Aug	1	X, XII
Mark entry in School Portal for UT-I	Aug	3	L.K.G to XII
Time table for CT-I	Aug	3	X, XII
Submission of marksheets (office copy)	Aug	4	L.K.G to XII
Send Reminder for CT-I	Aug	6,9	X, XII
CT-I	Aug	10-17	X, XII
Independence Day competitions	Aug	12-13	Kindergarten
Prepare message for Independence Day Celebration	Aug	14	Nursery to XII
Independence Day Celebration	Aug	15	
Clubs and Committees meeting	Aug	22	
Prepare Holiday Message for Id-e-Milad	Aug	25	
Id-e-Milad	Aug	26	
Prepare Holiday Message for Rakshabandhan	Aug	27	
House competition- Essay writing (Primary)	Aug	27	
Rakshabandhan	Aug	28	
Subject Teachers Meeting - 3	Aug	29	
Submission of Subject Teachers' meeting report to the principal	Sept	1	
UT-II Question paper submission to Principal Vice Principal	Sept	1	Nursery to XII
Time-table for UT-II	Sept	1	Nursery to XII
Prepare Holiday Message for Janmashtami	Sept	2	
Janmashtami Holidays	Sept	3 - 6	
Assign teachers for organizing Arts/Science Exhibition	Sept	7	
Send Reminder Message for UT-II	Sept	7, 10	
UT -II	Sept	11 -24	Nursery to XII
Submission of student remark book to the principal	Sept	12	

Prepare Holiday Message for Ganeshchaturti/Samvatsari	Sept	14	
Ganeshchaturti/Samvatsari	Sept	15	
Preparatory -II Question Paper submission to Principal/VP	Sept	19	X - XII
House competition- Debate	Sept	19	(High School)
Subject Teachers meeting - 4	Sept	19	
Time table for Preparatory - II	Sept	21	X - XII
Submission of meeting report to the principal	Sept	22	
Assign duties to teachers for organizing Navratri Celebration	Sept	25	
Prepare message for PTM/Paper showing for UT-II	Sept	25	
Submission of staff meeting diary to the principal	Sept	26	
Send reminder message for Prep -II	Sept	26, 30	X - XII
House competition- Picture Composition	Sept	26	(Primary)
Arts/Science Exhibition	Sept	28	Nursery to XII
Send Reminder for PTM (UT-II)	Sept	29	Nursery to XII
Messages regarding fees	Sept	30	
Prepare Holiday Message for Gandhi-Jayanti	Oct	1	
Gandhi-Jayanti	Oct	2	
Send Reminder for PTM (UT-II)	Oct	2	Nursery to XII
Preparatory - II	Oct	1 - 10	X - XII
PTM and Paper showing for UT-II'	Oct	3	Nursery to IX, XI
PTM and Paper showing for UT-II & CT- I	Oct	3	X, XII
Mark entry for UT-II	Oct	5	Nursery to XII
Question paper submission of home papers (Sem -I) to Principal/ Vice Principal	Oct	5	Nursery to IX, XI
Submission of Mark sheet office copy	Oct	6	Nursery to XII
Prepare Message regarding PTM before Sem- I	Oct	8	
Navratri Celebration	Oct	9	Nursery to IV
Navratri Celebration	Oct	10	V to XII
Send reminder regarding PTM before Sem-I	Oct	12, 16	Nursery to VIII
Message regarding fees	Oct	13	
Hall ticket distribution for Sem-I	Oct	16	
PTM before Sem-I	Oct	17	Nursery to VIII
Prepare Holiday Message for Dasera	Oct	19	
Dasera	Oct	20	
Mark entry for Preparatory -II	Oct	21	X, XII
Submission of Mark sheets (office copy)	Oct	22	X, XII
Final list of students for Award Day to be ready	Oct	23	
First Semester Examination	Oct- Nov	23 - 03	Nursery to XII
Prepare Holiday message for Sardar Patel Jayanti	Oct	30	
Sardar Patel Jayanti	Oct	31	
Diwali Celebration	Nov	4	Nursery to XII
Diwali Vacation	Nov	5 - 24	


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ACADEMIC PLAN SEM- II (2026 -27)

EVENT	MONTH	DATE	CLASS
Question Paper Submission for Preparatory- III (80 marks)	Nov	25	X, XII
Order Award Day Mementos	Nov	26	
PTM and Paper Showing for Sem-I, Prep-II (X, XII)	Nov	28	Nursery to XII
Clubs and Committees meeting	Nov	28	
Mark entry in lofty for Sem-I	Nov	30	Nursery to XII
Preparatory Exam-III (80 marks)	Nov-Dec	30-08	X, XII
Class Picnics	Nov-Dec	30-10	Nursery to XII
Submission of marks sheet (office copy)	Dec	01	Nursery to XII
Project Topic submission to Principal/ Vice Principal	Dec	01	Std I to VIII
School Patron's Day (Regular class After celebration)	Dec	03	
Question paper submission for UT-III	Dec	04	Nursery to IX, XI
And preboard			X and XII
Sports Day	Dec	05	
Subject Teachers Meeting (stay back)-5	Dec	07-09	
Submit Meeting Report to Principal	Dec	10	
Annual Awards Day (Regular Class after the function)	Dec	12	
Pre-board Exam	Dec	15-23	X, XII
UT-III	Dec	15-23	IX, XI
PTM and Paper showing for Preparatory-III	Dec	19	X, XII
Class photo	Dec	19,21	X, XII
Class photo	Dec	19,21	IX, XI
Mark entry in lofty for Preparatory-III	Dec	21	X, XII

Submission of marksheets Prep-III (Office copy)	Dec	22	X, XII
Project Allotment for Sem-II	Dec	22	I to VIII
Christmas Celebration (Regular class after celebration, Holidays from 24 th)	Dec	23	
Christmas Holidays	Dec	24-27	
New Year	Jan	01	
UT-III	Jan	04-12	Nursery to VIII
Class photo	Jan	04-09	Nursery to VIII
Question Paper submission (Home Papers) for II-Term	Jan	06	IX, XI
PTM and Paper Showing for Pre-Board/ UT-III	Jan	09	IX to XII
Mark entry in lofty for Pre-board/ UT-III	Jan	11	IX to XII
Submission of marksheets (office copy) - Preboard / UT-III	Jan	12	IX to XII
Makar Sankranti	Jan	14	
Prelim-I / II-Term Exam	Jan	16-24	IX to XII
Project Preparation	Jan	16-24	I to VIII
PTM and Paper Showing for UT-III	Jan	16	Nursery to VIII
Mark entry in lofty for UT-III	Jan	18	Nursery to VIII
Submission of marksheets (office copy) UT-III	Jan	19	Nursery to VIII
Question paper submission for Preparatory-IV (100 objectives) to Principal/ Vice Principal	Jan	22	X, XII
Annual day	Jan	25	
Republic Day Celebrations	Jan	26	
Board Exam for optional subjects (Theory and Practical)	Jan-Feb	30-04	X, XII
Preparatory – IV (100 objectives)	Feb	04 - 11	X, XII
Board Practical Exam	Feb	05 - 13	XII Sc
Question Paper submission for UT-IV to Principal/ Vice Principal	Feb	06	Nursery to IX, XI
PTM and Paper Showing for Prelim-I, II-Term	Feb	06	IX to XII

Mark entry in lofty for Prelim-I / II-Term	Feb	08	IX to XII
Submission of marksheets (office copy) Prelim-I, Term-II	Feb	09	IX to XII
Subject Teachers Meeting - 06	Feb	13	
PTM and Paper Showing for Preparatory-IV	Feb	15	X, XII
Submission of meeting report to the Principal	Feb	15	
Mark entry in lofty for Preparatory-IV	Feb	16	X, XII
UT - IV	Feb	16-24	Nursery to IX, XI
Submission of marksheets (office copy) Preparatory-IV	Feb	17	X, XII
Submission of Remarks for report card	Feb	22	Nursery to VIII
Board Exam	Feb-March	25-15	X, XII
Maha Shivratri	March	06	
Question paper submission for Annual Exam to Principal/ Vice Principal	March	08	VIII, IX, XI
Ramzan Eid	March	11	
PTM and Paper showing for UT-IV	March	13	Nursery to IX, XI
Mark entry in lofty for UT-IV	March	15	Nursery to IX, XI
Submission of marksheets of UT-IV (office copy)	March	16	Nursery to IX, XI
Annual Exam	March	16-25	VIII, IX, XI
PTM before Annual Exam	March	20	Nursery to VII
Dhuleti	March	22	
Question Paper submission for Annual Exam (Home Papers) to Principal/ Vice Principal	March	22	Nursery to VII
Good Friday	March	26	
Classes for IX to XII (New Session)	April	01 - 30	IX to XII
Annual Exam	April	02 - 17	Nursery to VII
Chetichand	April	08	
Paper Correction and Verification to be completed	April	10	VIII, IX, XI
Ambedkar Jayanti	April	14	

Ramnavmi		April	15	
Mahavir Jayanti		April	19	
Annual Result		April	28	Nursery to UKG
Annual Result		April	29	I to IV
Annual Result		April	30	VIII, IX, XI
Annual Result		May	01	V to VII


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